

**Westlake Charter School  
2012-2013 School Application Grades K – 7****Westlake Charter School Enrollment Application Process 2012-2013**

**Please note: State law requires incoming Kindergarten students to be 5 years old on or before November 1, 2012**

**Description of the Program**

Westlake Charter School is a parent-participation program, which prepares elementary students with the skills necessary for life-long learning by providing a physically and emotionally safe learning environment that supports academic risk-taking, invites student participation, and structures cooperative learning experiences. Our unique and innovative program offers students a well-rounded, balanced educational experience that includes foreign language acquisition, a focus on the arts, and an understanding and appreciation of diversity. Westlake Charter's thematic curriculum is integrated into all areas of our program, which helps build competencies necessary to be a productive member of our global community. We encourage all applicants to review our approved charter, posted on our website at [www.westlakecharter.com](http://www.westlakecharter.com), prior to submitting an application.

**Statement of Non-Discrimination**

WCS will not discriminate on the basis of race, ethnicity, gender, national origin, religion, disability, or any other class protected by state or federal law or local ordinance in the administration of its programs, admissions policies, and all other operations.

**Tuition Fee**

The Charter School is a tuition free public school.

**Non-Sectarian**

The Charter School is non-sectarian in its programs, admission policies, employment practices, and all other operations.

**Enrollment in Other District Schools**

No student shall have any right to enrollment in another school or program of the Natomas Unified School District by virtue of their enrollment in the Charter School.

**Open Application Period**

Applications will be accepted beginning **January 15, 2012 and must be returned in person to either WCS office by 3:00 P.M. on Thursday February 2, 2012. No late applications will be accepted.** Please note that each child is to have one application on file by the due date and time. Multiple births (e.g. twins) must each have their own application and each will be handled separately like any other sibling.

**You may deliver your application to either WCS office at:**

Westlake Charter School, 3800 Del Paso Road, 916.567.5760

Westlake Charter School, 4400 East Commerce Way, 916.928.3987

**Public Random Drawing**

The Charter School shall admit all pupils who wish to attend the school subject to its capacity. If the number of pupils who wish to attend the school exceeds the school's capacity at any grade level, enrollment shall be determined by public random drawing in accordance with the enrollment preferences discussed on page 2 of this application packet. **The Public Random Drawing will be held Monday, March 19, 2012 at 5:00 p.m.** at Westlake Charter School, 4400 East Commerce Way. The public is welcome to attend; your presence is not required. Please make alternative arrangements for your children, there is no childcare available.

**Student's legal name as printed on birth certificate:**

\_\_\_\_\_  
 Last First Middle Birth Date

**Address where student resides:**

\_\_\_\_\_  
 Street Apt # City Zip Code

**MULTIPLE STUDENTS FROM SAME HOUSEHOLD**

If there is another student who resides in the same home and is in the same grade level as the applicant, who is also filing an Enrollment Application to Westlake Charter School (e.g. twins), please write the name(s) here:

**PARENT/GUARDIAN INFORMATION: (Please list in order of contact priority)**

1. _____ Parent/Guardian Name	2. _____ Parent/Guardian Name
_____ Home Phone _____ Work Phone	_____ Home Phone _____ Work Phone
_____ Cell Phone	_____ Cell Phone
_____ Email Address	_____ Email Address

**ENROLLMENT PREFERENCES SURVEY**

Currently enrolled students who will be moving up into the next grade-level will be automatically re-enrolled. Preferences in the public random drawing shall be extended as provided for by law and in the approved charter as follows:

1. Children of Founders<sup>2</sup>
2. Children in a family, who meet the federal school guidelines for economic support known as "Title One" or "Free or Reduced Lunch" subsidy **AND** the parents or chief guardians are NOT graduates of a four-year college or university (this preference shall apply to a maximum of 20% of total grade-level enrollment.)
3. Siblings of currently enrolled students
4. Children of Westlake Charter School employees/children or grandchildren of WCS board of director members
5. District residents
6. Students from the prior year wait list

**Does your student qualify for any of the above preferences in the public random drawing? PLEASE CHECK YES OR NO FOR EACH CATEGORY:**

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| 1. Child of Founding Parent <sup>2</sup> (see footnote for explanation):  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. Mom graduated from a four-year college or university   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. Dad graduated from a four-year college or university   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. Family qualifies under income guidelines for Free and Reduced Lunch Subsidy according to the attached chart (p.4): | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 5. Siblings of students who are currently enrolled in WCS:  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 6. Children of Westlake Charter School employees:   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 7. Natomas Unified School District (NUSD) Residents<br>Current school _____   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 8. Students from the 2011-2012 WCS wait list:   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

<sup>2</sup> For purposes of this Preference, "Founders" is defined as any family who donated at least 50 hours of volunteer time to the creation of the charter prior to June 15, 2005.

**Westlake Charter School  
2012-2013 School Application Grades K - 5**

**WCS Family Commitment:**

Please be aware that if your child is enrolled in Westlake Charter School, each family is expected to volunteer a minimum of thirty hours per year to help support the school. If your child is admitted to WCS for the 2012-13 school year, you will receive a comprehensive list of volunteer opportunities available for earning hours. In addition, you will be required to sign a Behavior Agreement which will describe in more detail Westlake Charter School's expectations of students, parents, and the school.

I have read, understand and agree with the family commitment expectations. \_\_\_\_\_(initial)

**WCS Uniform Policy/Dress Code:**

WCS strictly enforces its uniform policy and dress code. Any free dress days will be clearly noted on the school calendar. If a child comes to school dressed out of compliance with the uniform policy or dress code, their parent will be notified. For a full list of WCS approved uniform apparel, please visit the Westlake Charter School website ([www.westlakecharter.com](http://www.westlakecharter.com)).

I have read, understand and agree with the family commitment expectations. \_\_\_\_\_(initial)

**Entrance Packet**

All students who are accepted for admission into Westlake Charter School will be notified via the contact information provided in this application. Entrance packets will be available following the Public Random Drawing on **Monday, March 19, 2012.** The entrance packet requests further information about the student and documentation of information provided in this application (i.e. birth certificate, immunizations, medical information).

**The Entrance packet MUST be returned to the WCS office with all required documentation by 3:00 P.M. on Friday, April 20, 2012 in order to secure the student's enrollment in WCS. ONLY STUDENTS WITH COMPLETED ENTRANCE PACKETS WILL BE PLACED IN A CLASS.**

**By signing below, I agree that all of the information provided above is accurate and truthful to the best of my knowledge and belief.**

Signed under penalty of perjury under the laws of the State of California. By signing, I understand that if any of the information contained herein is determined to be false, this application will be considered void.

**Student Name:** \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Email Contact:**

Westlake Charter School uses email as a regular means of communication with parents of enrolled students. Please list the email address where you wish to receive school-related announcements and information.

**EMAIL** \_\_\_\_\_

## Income Eligibility Guidelines for Free and Reduced-Price Meals or Free Milk in Child Nutrition Programs

**Effective July 1, 2007 through June 30, 2008**, participants from households with incomes at or below the following levels may be eligible for free or reduced-price meals or free milk.

Note: The new income calculations are based on annual figures and the following formulas: Monthly = annual income divided by 12; Twice Per Month = annual income divided by 24; Every Two Weeks = annual income divided by 26; and Weekly = annual income divided by 52. All dollar amounts are rounded up to the next whole dollar.

### FREE ELIGIBILITY SCALE MEALS, SNACKS, AND MILK

Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	\$13,273	\$1,107	\$554	\$511	\$256
2	\$17,797	\$1,484	\$742	\$685	\$343
3	\$22,321	\$1,861	\$931	\$859	\$430
4	\$26,845	\$2,238	\$1,119	\$1,033	\$517
5	\$31,369	\$2,615	\$1,308	\$1,207	\$604
6	\$35,893	\$2,992	\$1,496	\$1,381	\$691
7	\$40,417	\$3,369	\$1,685	\$1,555	\$778
8	\$44,941	\$3,746	\$1,873	\$1,729	\$865
For each additional family member, add:	+ \$4,524	+ \$377	+ \$189	+ \$174	+ \$87

### REDUCED-PRICE ELIGIBILITY SCALE MEALS AND SNACKS

Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	\$18,889	\$1,575	\$788	\$727	\$364
2	\$25,327	\$2,111	\$1,056	\$975	\$488
3	\$31,765	\$2,648	\$1,324	\$1,222	\$611
4	\$38,203	\$3,184	\$1,592	\$1,470	\$735
5	\$44,641	\$3,721	\$1,861	\$1,717	\$859
6	\$51,079	\$4,257	\$2,129	\$1,965	\$983
7	\$57,517	\$4,794	\$2,397	\$2,213	\$1,107
8	\$63,955	\$5,330	\$2,665	\$2,460	\$1,230
For each additional family member, add:	+ \$6,438	+ \$537	+ \$269	+\$248	+ \$124

A household of one means a child who is his or her sole support. Foster children are one-member households only if the welfare or the placement agency maintains legal responsibility for the child. Household is synonymous with family and means a group of related or unrelated individuals who are not residents of an institution of boarding house, but who are living as one economic unit sharing housing and all significant income and expenses. This scale does not apply to households that receive Food Stamps, Kin-Gap, Or FDPIR benefits or children who are recipients of CALWORKS. Those children are automatically eligible for free meal benefits.

In the Adult Care Component of the Child and Adult Care Food Program, a household includes the adult participant and, if residing with the participant, the spouse, and any persons who are economically dependent on the adult participant. This scale does not apply to members of Food Stamp households, or recipients of Supplemental Security Income, Medicaid/Medi-Cal, or Food Distribution Program On Indian Reservations benefits. Those participants are automatically eligible for free meals.