

**REGULAR MEETING**  
**BOARD OF DIRECTORS**  
**WESTLAKE CHARTER SCHOOL**

**December 8, 2005**

**6:30 P.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendaized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board President at 6:33PM.

**B. ROLL CALL**

|                   | Present | Absent |
|-------------------|---------|--------|
| Robynne Rose      | X       |        |
| Board Member      | X       |        |
| Lisa Menzmer      | X       |        |
| Paris Coleman     | X       |        |
| Ting Sun          | X       |        |
| Deborah Hightower | X       |        |
| Lisa Kaplan       | X       |        |

**C. APPROVAL OF MINUTES OF BOARD MEETING OF October 3, 2005, November 7 & 12, 2005 -TABLED UNTIL NEXT MEETING.**

The meeting will now convene to closed session to discuss the following matters described in Section II.

**II. CLOSED SESSION**

**A. PUBLIC EMPLOYEE APPOINTMENT – PRINCIPAL CONTRACT**

**B. PUBLIC EMPLOYEE APPOINTMENT – WORK CALENDAR 05-06**

**III. PUBLIC SESSION**

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 7:01PM.

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

-THE PRINCIPAL CONTRACT WAS RATIFIED. THE WORK CALENDAR WAS APPROVED.

**IV. COMMUNICATIONS**

- A. ORAL COMMUNICATIONS:** Non-agenda items.  
-POSTING OF MINUTES (24 HOURS BEFORE MEETING)  
-FACILITY CHANGE, NEXT MEETING ON January 3<sup>RD</sup> TO DISCUSS FURTHER

**V. ITEMS SCHEDULED FOR ACTION**

- A. SIX ASSESSMENT DAYS FOR TEACHERS (KIM PABLO)** – This would include Monday 3/13/06 for 2<sup>nd</sup> grade (two subs), Tuesday 3/14/06 for 1<sup>st</sup> grade (two subs), Wednesday 3/15/06 for Kindergarten (two subs), Monday 6/12/06 for 1<sup>st</sup> grade (two subs), Tuesday 6/13/06 for Kindergarten (two subs), & Wednesday 6/14/06 for 2<sup>nd</sup> grade (two subs).

It is recommended that the Board approve  
Agenda Item V.A.

Motion: TS Action: Approved  
Second: DH Vote: 6 Yes 0 No

**B. PE POSITION (KIM PABLO) -**

|   |  |
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| It is recommended that the Board approve<br>Agenda Item V.B.<br><b>Approved as long as the budget allows. The board wants to be fiscally responsible. The position will not be posted until the budget is reviewed.</b> | Motion: <u>  </u> TS <u>  </u> Action: <u>  </u> Approved <u>  </u><br>Second: <u>  </u> RR <u>  </u> Vote: <u>  </u> 6 Yes 0 No <u>  </u> |
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**C. OFFERING A HALF HOUR OF EL INSTRUCTION (KIM PABLO) -**

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| It is recommended that the Board approve<br>Agenda Item V.C.<br><b>To be put on the agenda for the next meeting.</b> | Motion: <u>  </u> TS <u>  </u> Action: <u>  </u> Tabled <u>  </u><br>Second: <u>  </u> RR <u>  </u> Vote: <u>  </u> 6 Yes 0 No <u>  </u> |
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**D. TRAINING TRIP FOR IPC (KIM PABLO) -**

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| It is recommended that the Board approve<br>Agenda Item V.D<br><b>This trip is to occur on a non-instruction day. Approved as long as the budget allows for the funds.</b> | Motion: <u>  </u> RR <u>  </u> Action: <u>  </u> Approved <u>  </u><br>Second: <u>  </u> PC <u>  </u> Vote: <u>  </u> 6 Yes 0 No <u>  </u> |
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**E. COMMUNITY MEMBER APPOINTMENT (COMMUNITY MEMBER) -**

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| It is recommended that the Board approve<br>Agenda Item V.E<br><b>Leroy is to start January 3<sup>rd</sup>.</b> | Motion: <u>  </u> RR <u>  </u> Action: <u>  </u> Approved <u>  </u><br>Second: <u>  </u> LC <u>  </u> Vote: <u>  </u> 6 Yes 0 No <u>  </u> |
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**F. BOARD ELECTION**

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| It is recommended that the Board approve<br>Agenda Item V.F<br><b>The board discussed in a closed session to determine which board members would continue. The decided on Robynne Rose &amp; Paris Coleman to serve another one year term.</b> | Motion: <u>  </u> Action: <u>  </u><br>Second: <u>  </u> Vote: <u>  </u> |
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**THE FOLLOWING ACTION ITEMS CAME TO THE ATTENTION OF PARIS COLEMAN AFTER THE AGENDA WAS POSTED AND SHOULD NOT WAIT UNTIL THE NEXT BOARD MEETING**

**G. ADDITIONAL ITEM – BOARD MEMBER’S RESIGNATION**

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| It is recommended that the Board approve<br>Agenda Item V.G<br><b>Board Member stepped up to resign her position on the board. This action item is to add her resignation to the list of action items.</b> | Motion: <u>  </u> PC <u>  </u> Action: <u>  </u> Approved <u>  </u><br>Second: <u>  </u> DH <u>  </u> Vote: <u>  </u> 5 Yes 0 No <u>  </u> |
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**H. ACCEPT BOARD MEMBER’S RESIGNATION**

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| It is recommended that the Board approve<br>Agenda Item V.H<br><b>The board moves to accept the resignation of Board Member.</b> | Motion: <u>  </u> PC <u>  </u> Action: <u>  </u> Approved <u>  </u><br>Second: <u>  </u> TS <u>  </u> Vote: <u>  </u> 5 Yes Lisa abstained |
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**I. ADDITIONAL ITEM – LEGAL SERVICES**

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| It is recommended that the Board approve<br>Agenda Item V.I<br><b>Paris Coleman requested the addition of the adoption of the legal services counsel agreement with Spector, Middleton, Young, &amp; Minney.</b> | Motion: <u>  </u> PC <u>  </u> Action: <u>  </u> Approved <u>  </u><br>Second: <u>  </u> TS <u>  </u> Vote: <u>  </u> 5 Yes 0 No <u>  </u> |
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**J. LEGAL SERVICES**

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| It is recommended that the Board approve<br>Agenda Item V.J   | Motion: <u>TS</u> Action: <u>Approved</u><br>Second: <u>PC</u> Vote: <u>5</u> Yes 0 No |
| <b>The board accepts the legal service counsel agreement with Spector, Middleton, Young, &amp; Minney for one year. This firm will do as much work as possible for no charge. The rates that they may charge are fair prices. The board accepts the agreement with this firm.</b> |  |

**VI. ITEMS SCHEDULED FOR INFORMATION**

- A. **UPDATE ON MOU (ROSE)** – Robynne is working on this. There was a verbal agreement with the custodian and they are working on a written agreement. Robynne is waiting for a returned email.
- B. **VIVA LAS VEGAS FUNDRAISER (NANNI)** – Phil encouraged parent involvement for this event. Wells Fargo made a \$5,000 donation.
- C. **OTHER COMMUNITY MEMBER-** The board will regroup at a later date to look for candidates for the other community member position on the board. A special board meeting will probably have to be held to make a final decision.
- D. **ELECTION WINNERS ANNOUNCED** – The winners of the parent member positions are Phil Nanni, Sherry Scalzitti-Ephraim, & Carol Moore.

**VI. ADJOURNMENT**

The meeting was adjourned at 9:39PM.