



Calling All Volunteers!

Volunteer and be a part of something special...Westlake Charter School!

Job	Date/Time Needed	Contact	Phone or Email	Expected number of hrs
Golf Tournament: Event Volunteers	Friday, Sept. 24 1 to 3:30 p.m. or 3:30 to 6 p.m.	Lanie Holmer	sosaholmer@yahoo.com	2.5 hours per shift
Golf Tournament: Obtaining raffle donations	Now	Lanie Holmer	sosaholmer@yahoo.com	Determined by volunteer
Olympic Triathlon Event Day: Help with Obstacle Course (Need 40)	Friday, Oct. 29 10:00 -12:00 set up 12:30 - 3:30 event	Peggy McAllister/ Ralph Zavala	tx2ca95@gmail.com	Up to 5.5 hours
Olympic Triathlon Event Day: Help with the Art Project (Need Up to 18)	Friday, Oct. 29 12:30 - 3:30 pm	Peggy McAllister/ Cynthia Ortiz	tx2ca95@gmail.com	3 hours
Olympic Triathlon Event Day: Help with Spanish Game (Need Up 16)	Friday, Oct 29 12:30-3:30	Peggy McAllister	tx2ca95@gmail.com	3 hours
Walking Wed/Fri "Bus" Leader	Wednesdays and Fridays from 7:50 to 8:30 a.m.	Mellissa Meng	mellissa@nntma.org	$\frac{3}{4}$ hour per day of participation
Walking Wed/Fri Card Punchers and Counters	Wednesdays and Fridays from 8:10 to 8:35 a.m.	Mellissa Meng	mellissa@nntma.org	$\frac{1}{2}$ hour per day of participation
Walking Wed/Fri Prize Distributers	Wednesdays and Fridays from 8:10 to 8:35 a.m.	Mellissa Meng	mellissa@nntma.org	$\frac{1}{2}$ hour per day of participation
Walking Wed/Fri Coordinator	Now	Mellissa Meng	mellissa@nntma.org	Ongoing

(over please)

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Scholastic Book Fair Set Up	Sept. 10 Approx. 12-4 p.m.	Barbara Ros	bro@natomas.k12.ca.us	Approx. 4 hours
Scholastic Book Fair Sales	Sept. 13-17 M,T, F: 2:45 to 4 p.m. W: 1:15 to 3 p.m. Th: 2:45 to 4 p.m. and 5 to 7 p.m.	Barbara Ros	bro@natomas.k12.ca.us	Varies per shift
Packing Up Scholastic Book Fair	Sept. 17 or Sept. 20 4 to 6 p.m.	Barbara Ros	bro@natomas.k12.ca.us	2 hours
Running Computer Updates on Macs	Once a month for four hours per day	Kate Burwinkle	kburwinkel@natomas.k12.c a.us	Ongoing
Guided Reading Library Organizer	Once a month for two hours per day	Kate Burwinkle	kburwinkel@natomas.k12.c a.us	Ongoing
Copy Room Jobs: Cutting, Sorting, Copying	Anytime during school hours	Sign in at office	Sign in at office	Continuous
Spring Fundraiser: Planning & Preparation	After school hours	Lisa Corr	lcorr@mymlaw.com	As many as you'll give! Big and small jobs available

It is very important that you log your volunteer hours: <http://www.westlakecharter.com/hours/>.
Even if you exceed your 30-hour requirement, **logging all of your time** helps our school!

Have a volunteer opportunity you would like listed? Email heatherachastain@yahoo.com