

W.A.V.E. MEETING

Westlake Association of Volunteer Explorers:
The Parent Group of Westlake Charter School

MEETING AGENDA

March 15, 2010

6:30 p.m.

3800 Del Paso Road
Sacramento, CA 95834
BASE Room

I) OPENING

A) CALL TO ORDER : PAUL HOBIE 6:35PM

B) ROLL CALL AND ESTABLISHMENT OF QUORUM (3 MINUTES)

present absent

1. Paul Hobie, President	___x___	_____
2. Scott Williams, VP Business Affairs	___x___	_____
3. Julie Westberg, VP Parent Participation	___x___	_____
4. Emily Chan, Treasurer	___x___	_____
5. Karen Bartells, Secretary	___x___	_____

C) REPORTS

5 minutes per team for presentation

5 minutes for discussion/questions per topic

1) Principal's Report

- (i) Mike Canon toured the campus to show important water lines, etc. in anticipation of green day.
- (ii) March 26th is the Breakfast of Champions at 8:30am, for all students with 20 or more Exceptional Explorer certificates.
- (iii) Thursday, March 25th at 5:30pm will be a town hall for incoming parents. Julie W. will make sure there are refreshments, and Hilda will present escrip information.

2) Treasurer's Report

- (i) Received almost \$14,000 from the prom.
- (ii) This year WAVE has only spent \$45 on administrative expenses so far. Some big expenses are coming up, the income tax preparation and the officer's insurance.
- (iii) Teachers attended their conference and are looking forward to implementing their ideas in the classroom.

Thank you WAVE! The assembly on bullying was good too!

(iv) At this point, we have about \$48,000 going to the school next year.

3) Fundraising Report

(i) The prom was a success! It was a lot of work, and a lot of fun. We made almost \$14,000 on this event. Thank you to Lisa Corr and her committee!

(ii) No other fundraisers coming up this year, other than buy-in parties during the International Festival.

(iii) Maestro's Coffee will let us do flyers, and he'll donate 50 cents per specialty drink. We could do it in conjunction with a special event, band, chess club, etc. We can choose the duration; it is worth his while if 50 people participate. Maybe a family game night.

4) Parent Participation & Hospitality/Community Building Report

(i) Family Day out on Wednesday, March 17th at Sactown Ice Cream now CVS Pharmacy. Flyers came home in backpacks, and will be on the website.

(ii) Need volunteers for the Breakfast of Champions.

(iii) At this point, parents should have at least 20 hours. Only 48% of families have reached this goal. We have 22% with no hours, and 29% with all 30. Mr. Capp needs to connect with these people, and will call the people with less than 20 hours.

(iv) Paul Hobie attended last Tuesday's student council meeting, and offered WAVE's help, and let them know we appreciate their help. Asked if they want a booth at the duck pluck.

5) Community Service

(i) This month, the kids are focusing on Women's History month, to come at the end of March.

(ii) The student store is going well, they have sold 40% of their inventory, and are working on advertising.

(iii) Heifer International flyers are going out soon, we are asking parents to recycle on their own and bring vouchers to school.

(iv) We still need to raise and lower the flag, since the light is not bright enough to fully illuminate the flag. The

- idea is to teach the kids about proper flag etiquette.
 Brian Cyr (Mason's Dad) will come teach the etiquette.
- (v) The 5th graders have raised \$5,000 toward their \$14,000 fundraising goal. They have some more fundraisers coming up, and some still coming in.
 - (vi) Idea of someone wants to do a booth at the Duck Pluck – we have the obstacle course from the Olympics. We could have a booth on May 15th at Natomas Charter, and we would get proceeds from our booth. The 5th graders will have a booth there.

II) ITEMS SCHEDULED FOR ACTION:

5 minutes introduction
 10 minutes for discussion/questions

A. Approve WAVE minutes for February 8, 2010

Motion: Scott Williams	Action: Approved
Second: Julie Westberg	Vote: 4 Yes; 1 Abstain; 0 No

III) ITEMS SCHEDULED FOR INFORMATION/DISCUSSION/UPDATE. 10 minutes discussion for each item

- A) The 5th Annual International Festival is scheduled for June 5th. Some auction items will be moved to that event, some of the buy-in events. We will be inviting the new families. Cathy Nanni is in charge, and needs volunteers.
- B) Build, Green and Clean Day is on April 17th from 9am until we're done. We got a grant from Lowe's for \$5000 for a community building improvement event. Grandpa Leroy has a lot of plans, and is getting the kids involved with planting more vegetables and flowers. We will have irrigation to our new trees, and need 550 of trenches and pipes. We'll start a few days earlier with the trenching. We'll also be using a large excavation station for the teachers to do projects. We need people to trench, build, plant, week, and cleanup. We'd also like refreshments.
- C) Peggy McAllister is our nominating committee for the upcoming WAVE board elections. Nomination forms will go home in backpacks. Anyone can nominate, or you can nominate yourself. Nominations are accepted through April 12th, which is when statements are due. Candidate statements will be published April 13th, and elections will be held on April 19th at the regular WAVE meeting. The new board starts on July 1. The current president will stay on as an advisor, as needed. You have to be in good standing with parent hours.
- D) Lisa Corr suggested a pancake breakfast fundraisers. IHOP may donate batter. Mother's Day weekend is not good. Might be a good way to start Green and Clean Day. If anyone wants to volunteer to run it, please let us know!

IV) ITEMS UNSCHEDULED FOR DISCUSSION. This section is for any item not

on the agenda. Please limit discussions to 3 minutes per topic.

- A) Paul and Scott are volunteering to continue with the new parent BBQ, and will get information out soon. It will be July 10th, assuming that date works with the school
- B) Discussion: Organization Chart.
- C) Kate Burwinkel is suggesting a “Teacher, Volunteer, and School Employee of the Year” award. This could be part of the volunteer appreciation tea, and acknowledge all three at this time. It could be a simple paperweight saying “thank you.”
- D) Staff appreciation week is May 3-7. What does WAVE want? Maybe a car wash on Wednesday. Tracy Roman will coordinate with room parents.
- E) Would WAVE consider paying for a \$5 shirt for 5th graders to take to camp? There are 50 students, so it would be \$250.
- F) We have been doing parent patrol on every break. We have upgraded security, do we need to continue it during the next break? Last weekend someone stole all of the lights. We will do it at least part of the two weeks we are off. May be a good way for parents who need hours!

V) FUTURE AGENDA ITEMS. Members may request a topic to be placed here for discussion at the next WAVE meeting.

- A) Pancake Breakfast
- B) New Parent BBQ – July 10th?
- C) What to do with the WAVE reserves – Build Green & Clean Day, 5th Grade Trip, 5th Grade T-shirts, other ideas?
- D) Maestro Coffee Fundraiser
- E) WAVE Tax ID # Renewal
- F) Teacher/Volunteer/Employee of the Year Award
- G) International Festival

VI) ADJORNMENT

The meeting was adjourned at _____ 8:00PM _____.