

W.A.V.E. MEETING

Westlake Association of Volunteer Explorers:
The Parent Group of Westlake Charter School

MEETING AGENDA

February 18, 2009

6:30 p.m.

3800 Del Paso Road

Sacramento, CA 95834

Room N3

I. OPENING

- A. CALL TO ORDER : AIMEE WELLS 6:35PM
- B. ROLL CALL AND ESTABLISHMENT OF QUORUM (3 MINUTES)

	present	absent
1. Aimee Wells, President	<u> x </u>	_____
2. Scott Williams, VP Business Affairs	<u> x </u>	_____
3. Paul Hobie, VP Parent Participation	<u> x </u>	_____
4. Emily Chan, Treasurer	<u> x </u>	_____
5. Ann Alan, Secretary	<u> x </u>	_____

C. REPORTS

5 minutes per team for presentation

5 minutes for discussion/questions per topic

1. Principal's Report

The Olympics Triathlon was a huge success! So far we have raised \$18,000, which is amazing for one day! The event was very nice to have both kids and parents involved. We will have the closing ceremonies on Fri Feb 20 to honor all the kids and families. It will be a nice family get-together with dinner available.

There are a lot of decisions and important board meetings coming up within Westlake and the Natomas district. Some of these decisions include a WCS expansion into 6th grade and then into middle school, NP3 expanding into a middle school and whether or not to open the Hight middle school next year. Even if WCS does not expand into 6th grade next year, we will still need 2 additional classrooms for our normal expansion. There is also discussion of someday building a new complex for charter schools down the road.

The first trimester WAVE check we received was for \$19,541. \$7174 was spent on certified teachers (Spanish), \$864 in benefits, \$150 for library books, & \$8663 for classroom materials. The second trimester

check will immediately be spent on technology for our school. Any leftover money will go toward campus beautification. These items may include benches, landscaping, trees, & signs.

We have been awarded a 1.6M facilities grant. The building needs to be assessed and the dry rot needs to be repaired.

We will be expanding by two classrooms next year. One 2nd grade and one classroom for P.E.

4th R is being replaced by BASE (Before & After School Explorers) on May 4. We have been going through some applications for a director and they look very good.

March 21 is a clean-up campus day. We are hoping the Sacramento Tree Foundation can come out and plant some trees.

Aimee Wells presented Mr. Liles with the WAVE second trimester check for \$19,541.30!

2. Treasurer's Report

The current balance is \$62,827 at the end of January. We have had a little income from golf, Barnes & Noble fundraiser, Dream Dinners fundraiser, & recycling.

3. Fundraising Report

The Olympics Triathlon was a huge success. We will have the closing ceremony this Friday. Once that is over, we will be focusing on our next major fundraiser, which is the Auction.

4. Parent Participation & Hospitality/Community Building Report

Parent hours for the second trimester are due by Feb 26. A question was raised about whether we could auction off a year's worth of parent hours. Our by-laws allow you to buy hours, but only up to 20 and the minimum bid would have to be \$450 for those 20 hours. The WAVE suggested getting WCS Board approval before adding it as an auction item.

5. Community Service Report

Recycling to date has raised \$330. Our goal for the year is \$1000. We were planning on doing a pledge drive for the St Jude's math-a-thon, but decided to not pursue it. In light of just raising funds for the Olympics Triathlon, the student council felt it was too much going on at once.

We will start a seven-week penny drive on March 9. It helps provide

school supplies in rural Afghanistan & Pakistan. The student council will run it. Golden One Bank will count the pennies for free. We will need some jug donations for each class.

II. ITEMS SCHEDULED FOR ACTION:

5 minutes introduction

10 minutes for discussion/questions

A. Approve WAVE minutes for January 2009

Motion: Paul Hobie	Action: Passed
Second: Scott Williams	Vote: 5 Yes; 0 No; 0 Abstained

B. Approve purchase of a new Heifer International banner.

Motion: Paul Hobie	Action: Passed
Second: Ann Alan	Vote: 5 Yes; 0 No; 0 Abstained

III. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION/UPDATE

10 minutes discussion for each item

A. School Auction - Cruise Into the Night

To date, we have 76 items for the auction and need at least 50 more. We are in need of gift baskets, gift certificates, sport tickets, artwork, buy-in parties, food, etc. March 6 is the absolute last day to get items as we need to get the catalog printed. Tickets can be bought online or in the school office. Please spread the word to get people to buy tickets. We have sold 33 teacher tickets, and need 17 more to be purchased.

B. WAVE Board elections, nominations and committee

Peggy McAllister has agreed to be on the nominating committee and we need a few others. Nominations are due by March 18 or two weeks prior to our April WAVE meeting. All positions are open and you can self nominate. It is a one year commitment, but we ask that you consider a 2 year commitment.

C. Campus Beautification budget, including spending \$1000 for benches
We will have a campus clean-up day on Sat March 21. There will be designated jobs such as clean-up, raised beds for planting, mural work, SMUD tree-planting. We would also like to get some benches that may cost about \$1000. This would come from leftover money from our trimester checks.

D. Use of email lists

Email lists are generated at the beginning of the year. Parents volunteer their email address to the teacher, who give them to the room parent for classroom communication. There are no rules in our by-laws that state how email lists can be used and it is up to the Board (not WAVE) to make the policy. Emails should be used for school matters only and should not be personal or opinionated in any

way. The room parent coordinator (who oversees all the room parents) should get approval for school-wide emails from the office before sending out. Room parent emails about class parties or snack lists etc, need not to be approved.

IV. ITEMS UNSCHEDULED FOR DISCUSSION

This section is for any item not on the agenda. Please limit discussions to 3 minutes per topic.

The school lottery for 2009-2010 is Mon March 2 at NP3 campus at 4400 East Commerce Way. It is at 5:00pm. Aimee could use a few volunteers to help with the process.

V. FUTURE AGENDA ITEMS

Members may request a topic to be placed here for discussion at the next WAVE meeting

VI. ADJORNMENT

The meeting was adjourned at _____ 8:00 pm _____.