

W.A.V.E. MEETING

Westlake Association of Volunteer Explorers:
The Parent Group of Westlake Charter School

MEETING AGENDA

January 21, 2009

6:30 p.m.

3800 Del Paso Road

Sacramento, CA 95834

Room N3

I. OPENING

- A. CALL TO ORDER : AIMEE WELLS 6:31PM
- B. ROLL CALL AND ESTABLISHMENT OF QUORUM (3 MINUTES)
- | | present | absent |
|--|--------------|---------------|
| 1. Aimee Wells, President | <u> X </u> | <u> </u> |
| 2. Scott Williams, VP Business Affairs | <u> X </u> | <u> </u> |
| 3. Paul Hobie, VP Parent Participation | <u> X </u> | <u> </u> |
| 4. Emily Chan, Treasurer | <u> X </u> | <u> </u> |
| 5. Ann Alan, Secretary | <u> X </u> | <u> </u> |

C. REPORTS

5 minutes per team for presentation

5 minutes for discussion/questions per topic

- Principal's Report
The Sutter's Fort field trip is next week. We need help with food donation.
We are celebrating the Lunar New Year on Monday. It is the Year of the Ox. There will be a school assembly with Taiko drummers. Everyone will receive a traditional red envelope that represents health, happiness, and prosperity. We are learning how the world celebrates holidays.
The Triathlon is coming. It will be a huge benefit for our school and bring much-needed technology to our school.
Next Wednesday, we will have a sports-themed spirit day. We can dress in triathlon-like clothing to get ready for the event.
Fri Feb 20 our spirit day will be occupation-themed.
On Jan 30, our staff is visiting Capital Heights Academy. We are observing another charter school that is K-8 to see what they do.
Progress reports are coming out for the second trimester. It is a pivotal time in the school year.
- Treasurer's Report

Nov had some activity. Income came from e-scrip and interest. Expenses were an approved table & cart purchase, and supplies. Dec had some income from the same sources and some golf activity as well. There was a few expenses in Dec including golf items, storage fees, gifts, paper, and postage.

Overall, our ending balance from the end of Dec was a little over \$60,000. \$39,000 of that is allocated to the school in two payouts.

3. Fundraising Report

No report. See separate Auction and Triathlon discussion.

4. Parent Participation & Hospitality/Community Building Report

Last month's Barnes & Noble bookfair generated about \$3150. Thank you to Greg & Kristina Zumstein for helping to organize.

WAVE provided refreshments & childcare during the Dec parent-teacher conferences.

Dec Thank you Thursday was goody trays for the staff.

The Scholastic Bookfair raised about \$1800. WAVE provided coffee and Dinner My Way provided dinner. We also received cases of books. Julie Westberg, who worked at the former Borders in Natomas conducted a book drive at the store.

Thank you Monday is next week and the theme is breakfast.

Letters have gone out with your parent hours notified. If they are not accurate, some of the hours may not have been added due to the overlap in recording and will be added to the second trimester hours.

5. Community Service Report

The Heifer recycling project is doing well. We have raised \$250 so far for the project. Our goal for the year is \$1000.

We are still promoting the websearch ~ www.goodsearch.com. If you choose Westlake Charter, we will receive a penny for every search.

II. ITEMS SCHEDULED FOR ACTION:

5 minutes introduction

10 minutes for discussion/questions

A. Approve WAVE minutes for November 2008

Motion: Scott Williams	Action: Passed
Second: Ann Alan	Vote: 5 Yes; 0 No; 0 Abstained

B. Approve WAVE minutes for Special Meeting December 2008.

Motion: Scott Williams	Action: Passed
Second: Ann Alan	Vote: 5 Yes; 0 No; 0 Abstained

III. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION/UPDATE

10 minutes discussion for each item

A. School Auction - Cruise Into the Night

The budget has been revamped and the expenses are coming in at \$700 less than expected. The caterer and room are booked. Tickets will be ready for purchase soon. There are 3 levels: \$25/pp gets you in with 2 cocktails, dinner, dessert, and coffee. \$45/pp is VIP parking and accelerated checkout. \$100/pp is all of the above plus a limo ride to the event.

We still have teacher tickets available for purchase as well as ad space. We have received about 56 items so far, but need about 150-200. Everything needs to be in by Feb 16 so we can print the catalogs in time. Shawna Sheehan is working on the class art projects. We are generating teacher outings such as a kickball game with ice cream sundaes. We will have a slide show running during the events of our kids. We are also working on having a formal photographer at the event.

Mark your calendar for March 28!

B. WAVE Board elections, nominations and committee

The WAVE Board Elections are coming soon. Peggy McCallister will be on the nominating committee. WE will need about 3 more people on the committee to gather nominations and encourage people to run. The nominations will be presented at the March WAVE meeting. We will vote at the April WAVE meeting. May will be a transition month and the new term will begin June 1.

C. Olympics Triathlon

The goal is to get 2 new computers and one projector for each classroom. We will meet this goal if we raise \$2500/class or \$125/student. A sample letter will go out in backpacks tomorrow. There is also a link on the website where donations can be made via PayPal. The tech committee met today and they decided that it is important to put technology in the hands of our students. Rates are good now for PCs. The projector LCD would be used to teach the entire class via the teacher's laptop. It is needed to compete with other school. It will transform our school and help get our students ready for middle school- where they are expected to know power point. The opening ceremony will begin at 1:00. Each class will march out holding a flag for the country that they have been studying. There will be a Family Awards Night on Feb 20,

D. Lunar New Year

See the Principal's report

E. Sutter's Fort (4th grade field trip)

See the Principal's report

D. F. Report on Book fairs (Barnes & Noble & Scholastic)

See the Community & Hospitality Report

IV. ITEMS UNSCHEDULED FOR DISCUSSION

This section is for any item not on the agenda. Please limit discussions to 3 minutes per topic.

After School Program:

Rubylynn Blakely was present to report in the progress on this proposal. The purpose of replacing our current 4th R program is: 1. To provide a nurturing and safe environment. 2. To have an extended day with an international focus and to reinforce what was learned in class. 3. To possibly add more specialty classes in the future such as dance or karate.

This program has the capability of increasing the revenue for our school. The proposal was presented to the WCS school board last month. We are hoping for an action item at the Feb meeting. Scott Williams asked whether it would be operated by the school? Rubylynn responded, yes the workers would be hired through the school district and there is not a need for a license or insurance. Only worker's compensation would be required. Would the hours of operation be similar to 4th R? We would want it to be more flexible. 4th R closes at 6:00pm. We would respond to our needs. Will we need to register? Can we use it as needed or will we have to sign up for specific hours? Everything is still in the discussion phase. The Board has not approved it yet. Everything can be discussed and we want it to be affordable.

School Dance: It is back on. The new date is March 13, which is a curriculum development day. One of our parents will be the DJ. Dinner will be available for a small fee. Liz Golla is organizing the event. If you have a particular cd, you would like played, you can bring it. It will be \$0.50/person to get in.

Aimee wanted to remind everyone that approved WAVE Board minutes are on the website for viewing.

Principal Liles wanted to talk about campus beautification. He would like to spend about \$1000 on benches and landscaping. The school mural could possibly be done by March. 1st through 5th grade will have their drawings transferred. Kinders will put a handprint on. Then it will need to be sealed. There are a few things that are needed for campus beautification. Tress will be planted (which is free), parking lot needs striping, planters and perennials are needed. There will be many parent hours available for these projects.

6th Grade Expansion:

A committee was formed and a survey is coming out. The WCS School Board will discuss the proposal at their Feb meeting. There needs to be a plan presented and how it can be done. There are concerns about space and financing, and curriculum. In reality, an answer will be needed by March, otherwise time is running out.

V. FUTURE AGENDA ITEMS

Members may request a topic to be placed here for discussion at the next WAVE meeting.

Purchase a new Heifer Recycling Banner
\$1000 on benches for outside
Budget for Campus Beautification

VI. ADJORNMENT

The meeting was adjourned at _____7:59pm_____.