

W.A.V.E. MEETING

Westlake Association of Volunteer Explorers:
The Parent Group of Westlake Charter School

MEETING AGENDA

March 18, 2009

6:30 p.m.

3800 Del Paso Road
Sacramento, CA 95834
Room N3

I. OPENING

- A. CALL TO ORDER : AIMEE WELLS 6:31PM
- B. ROLL CALL AND ESTABLISHMENT OF QUORUM (3 MINUTES)
- | | present | absent |
|--|-------------------------------------|--------------------------|
| 1. Aimee Wells, President | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Scott Williams, VP Business Affairs | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Paul Hobie, VP Parent Participation | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Emily Chan, Treasurer | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Ann Alan, Secretary | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

C. REPORTS

5 minutes per team for presentation

5 minutes for discussion/questions per topic

1. Principal's Report
Rain is in the forecast for our clean-up day this Sat. We may need to postpone until next month. Ultimately, we would like to get some free SMUD trees planted, landscape, and put a stenciled map of the world on the playground.
2. Treasurer's Report
The balance at the end of February was a little above \$64,000. We have collected about \$21,000 from the Olympic Triathlon to date. We had various other income sources as well. We paid out \$19,541 to the school last month and we still have one more payment that will be going to the school in the third trimester. So far WAVE has raised \$34,000 for our school this year!
3. Fundraising Report
Our main fundraising focus is now on the School Auction. Sunday is the last day to get tickets, so make sure you get your tickets! The event is catered, so there needs to be an accurate count. Tickets will be on sale at the Townhall meeting this week. They are also available

in the office and on-line. \$25 is for general admission, \$45 for VIP and \$100 for VIP Gold. Volunteers are needed to pick up food, set up and clean up. There will be a buy-in party for a kickball game between the students and the teachers. There are only 24 spots available. We will also need some parents to help with that event and be coaches. The auction catalog is now available online for viewing. The auction is on March 28. Doors open at 5:15pm. Dinner is at 7:15pm and the live auction starts at 7:30pm.

4. Parent Participation & Hospitality/Community Building Report

We would like to thank Liz Golla for organizing the school sock-hop. It was a fun evening.

The parent hour reports are in for the second trimester. To date, 48% of Westlake families have NOT met their target goal of 15 hours by the end of the second trimester. This is an alarming number, as Aimee will have to call those families to make sure they will be able to get in their family commitment of 30 hours this year. There are consequences for not meeting your parent hour commitment. The following excerpt is taken from WCS Board Policy #07-38: Families not achieving the minimum thirty-hour requirement will have their status reviewed by the principal and/or the principal's delegate(s). After a review considering all the circumstances surrounding the shortfall of volunteer hours the principal shall make a recommendation to the board of directors detailing appropriate actions which shall include, but not be limited to, a loss of privileges (the right to vote, hold office, forfeiture of enrollment preference.)

We wanted to thank Nemo Ali for making a lovely Mediterranean lunch for the teachers and staff on Thank you Monday. Karyn Jakobs, our current coordinator will not be able to do this position next year. If you are interested or know someone who is, please contact Paul Hobie.

5. Community Service Report

So far our recycling has brought in \$430 for Heifer International. Our goal is \$1000 this year. We are currently participating in the Pennies for Peace Drive.

II. ITEMS SCHEDULED FOR ACTION:

5 minutes introduction

10 minutes for discussion/questions

A. Approve WAVE minutes for February 2009

Motion: Scott Williams

Action: Passed

Second: Paul Hobie

Vote: 5 Yes; 0 No; 0 Abstained

III. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION/UPDATE

10 minutes discussion for each item

A. NP3 Information

NP3 Middle School has been approved and will be moving to the Natomas Middle School Campus, along with its high school next school year. There will be an info night next Tuesday at 7:00pm at their current campus on 4400 East Commerce. The middle school will max out at 450 students. Next year they are starting with 150- 6th graders, 75- 7th graders, and 75- 8th graders. The school is in a partnership with University of Pacific. They would like to see a 13th & 14th grade in the future. It would be the equivalent of Community College. There will be an enrollment lottery if there are more applicants than spots available. There are no preferences at this point.

B. Auction updates

See Fundraising Report

C. Campus Cleanup Day

See Principal's Report

D. International Festival

The event is Sat May 2. There will be booths representing different cultures/countries. Our goal is to get 17-20 booths. You will receive a passport at the entrance and can get a stamp for each country you visit. There will be a stage with performers, food and activities. There will be an Americana area with a bounce house and water slide, and there will be an International cake/dessert walk. We do need 3-4 key people to help plan. Tina Brooks will be the communication between the classes for helping to assign various tasks to each class.

E. Kindergarten BBQ this summer

This is an event the WAVE hosts for incoming kindergartners and all new families to the school. A letter goes out with the new family packets. We are looking to schedule it the first week of August before school starts. The school calendar will not be finalized until the next School Board meeting on April 14. The possible school start dates are Aug 10 or Aug 12, so the first week of August should be ok. We would also like to invite new families to our upcoming Townhall meeting and International Festival.

F. Placement for fundraiser activities in next year's school calendar

We will table this topic for the next WAVE meeting.

G. WAVE Elections
We would like to thank Peggy McAllister for finding great candidates for the WAVE Board. Karen Bartells is interested in the Secretary position. Julie Westberg is interested in the VP of Parent Participation. Mark Erwin is interested in whatever position he is needed. We will vote the candidates in at our next WAVE meeting on April 22.

H. Use of email lists for communications
It has been brought to the WAVE's attention that some parents may be sending out emails that are not endorsed by the school or the WAVE. There is no written policy at this time, but Aimee will address it to the School Board at the next meeting on April 14. Parent contacts were voluntarily given to the teachers at the beginning of the year with the purpose of communication within the class about class parties, field trips, etc. Emails are supposed to be approved by the principal and administration, but the School Board is the deciding factor to create a policy that enforces this rule.

IV. ITEMS UNSCHEDULED FOR DISCUSSION

This section is for any item not on the agenda. Please limit discussions to 3 minutes per topic.

STAR Testing: This will begin the last week of April and last for two weeks for the 2-5th graders. Principal Liles wants the test score to go up. He has a bet with the teachers that if the scores don't go up by 10 points, he will move his desk to the roof and work there for a day.

We will have "we-can" Wednesdays to help learn test-taking strategies.

The upcoming Townhall meeting is not mandatory. We will introduce our new BASE coordinator, Caroline Cathey. We will also be discussing the NP3 move to our campus and the school calendar for 2009-2010.

There will be another Scholastic Book Fair April 20-24. We are planning a Family Night Out with a meal available for purchase. The 5th graders will be doing root beer floats again. Details TBA...

V. FUTURE AGENDA ITEMS

Members may request a topic to be placed here for discussion at the next WAVE meeting.

Placement for fundraiser activities in next year's school calendar

VI. ADJORNMENT

The meeting was adjourned at _____ 7:54 pm _____.

