

# W.A.V.E. MEETING

Westlake Association of Volunteer Explorers:  
The Parent Group of Westlake Charter School

## MEETING AGENDA

**May 20, 2009**

6:30 p.m.

3800 Del Paso Road

Sacramento, CA 95834

Room N3

### I. OPENING

- A. CALL TO ORDER : AIMEE WELLS 6:32PM
- B. ROLL CALL AND ESTABLISHMENT OF QUORUM (3 MINUTES)
- |  | present                             | absent                   |
|--|-------------------------------------|--------------------------|
| 1. Aimee Wells, President              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Scott Williams, VP Business Affairs | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Paul Hobie, VP Parent Participation | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Emily Chan, Treasurer               | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Ann Alan, Secretary                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

### C. REPORTS

**5 minutes per team for presentation**

**5 minutes for discussion/questions per topic**

#### 1. Principal's Report

As the year is coming to an end, money is definitely tight in the district as well as at our school. The Natomas district has plans to lay-off 60 teachers. The ripple effect will be felt at our school. We are funded just like the other schools, ~ADA. The WAVE has been extremely helpful. They have actually subsidized one of the teachers' salaries this year. The computer installation is delayed. We have all the computers and components, but will cost \$2400-\$3000 to have them professionally installed. Mr Liles needs Board approval to spend money on anything over \$500 due to the tight budget.

It would not be a bad idea to spell out to parents next year how exactly our school operates. The source of our funding, WAVE's role in helping to fill in the financial gaps, and the fact that ADA funding is derived from ON-TIME school attendance are some examples.

Bob Capp will start work on June 8.

The last day of school is June 18, with early dismissal. We are

bringing back Field Day. Wed June 17 is the last instructional day. WE will have a school BBQ on June 18 and ask parents to bring treats or fruit.

NMS will be moving out one week before we get out of school, so it may be busy over there. NP3 starts classes the first week of August, so there will be a lot of transitions in the coming weeks.

2. Treasurer's Report

Our balance for the end of April was around \$56,000. We had some auction expenses and paid out our 3<sup>rd</sup> trimester payment to the school. We were told that the Auction was able to provide 30 literacy kits for our school. It was also requested to get a report on what the trimester payments have been spent on.

3. Fundraising Report

No report given.

4. Parent Participation & Hospitality/Community Building Report

Paul wanted to thank Shridevi for getting the gift baskets all together for teacher appreciation week. He also wanted to thank Leann Von Esson for the teacher lunch and massages.

5. Community Service Report

The recycling contest will be for 2 weeks. Please separate your plastic from the cans and count them and put the teacher's name on masking tape on the outside of the bag. Pennies for peace raised \$671.

**II. ITEMS SCHEDULED FOR ACTION:**

**5 minutes introduction**

**10 minutes for discussion/questions**

A. Approve WAVE minutes for April 2009

Motion: Paul Hobie	Action: 5 Yes; 0 No; 0 Abstained
Second: Aimee Wells	Vote: Passed

B. Approve \$75 additional for Hospitality budget for year-end recycling pizza party.

Motion: Scott Williams	Action: 5 Yes; 0 No; 0 Abstained
Second: Paul Hobie	Vote: Passed

This is contingent on using the funds from student council. Aimee Wells reported that student council has some leftover money in the office that they have raised.

**III. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION/UPDATE**

**10 minutes discussion for each item**

**A. School Calendar; Event placement**

Scott presented a calendar and wants to start placing events. Here are some proposed changes: WAVE meeting be changed to the 3<sup>rd</sup> Monday of the month (or 4<sup>th</sup> if it falls on a holiday), no WAVE meeting in Dec, Golf tournament changing to April 23, My School Matters Olympics in September to kick off the school year, Auction would be the first Sat in March. As soon as the school gets a schedule for various things, we can change up as needed. These may include Townhall meetings, school clean up days, overnight field trips, NWEA testing, Red Ribbon Week, STAR testing, etc. There are other items that we would like to get coordinated this summer. It would be nice to have the whole year planned out, so parents are aware. Other items we discussed are: International Festival: we would like to have it late May or early June, Box Tops: would like to know when contests will be, Recycling, Pennies for Peace: what month?, Ink Cartridges: we will need a new coordinator for this, Thank you Thursdays: Tracy Roman would like to volunteer for this position, but recommends cutting back to once every trimester, teacher appreciation week, Bike month, school dance: maybe around Thanksgiving time, Kyle Lillich Giving Tree, Scholastic book fair: Looking at just doing one in the spring, Barnes & Noble school fundraiser: liked doing it in December last year, Family Night Out: can plan as needed.

**B. Golf tournament planning**

**C. New Student BBQ**

. Approve \$350 for New Student BBQ on July 18.

Motion: Ann Alan	Action: 5 Yes; 0 No; 0 Abstained
Second: Aimee Wells	Vote: Passed

**D. Mr. Liles thank you**

We discussed at length ideas to honor Mr Liles for the time he spent here at our school. He was instrumental in bringing up the morale and we would like to honor him in some fashion. We discussed getting a plaque, a bench around some landscaping, a Westlake flag, etc. We asked the opinion of the parents present how much they thought would be appropriate to spend. They thought no more than \$200. At meetings end, the best decision was to get a flag with the Westlake logo and have Mr Liles raise it up for us. Nothing was finalized and we agreed to think more about it and come back to our June 3 meeting with a decision and have an Action Item at that time.

**IV. ITEMS UNSCHEDULED FOR DISCUSSION**

**This section is for any item not on the agenda. Please limit discussions to 3 minutes per topic.**

We would like to appoint Peggy McAllister as an official recruiter for the WAVE. She does a great job at fitting parents with a volunteer position that suits them.

The WAVE has \$6800 is reserve money. It was discussed that we would like to help pay for some of the cost to install the computers. It doesn't make sense that we have them and can't use them. We also thought it may be possible to get some parent volunteers who are computer savy to help. Scott is going to talk to the WCS Board before we make a decision to see how they feel. We can vote on this issue June 3, if needed.

**V. FUTURE AGENDA ITEMS**

**Members may request a topic to be placed here for discussion at the next WAVE meeting.**

**VI. ADJORNMENT**

The meeting was adjourned at \_\_\_\_\_8:10pm\_\_\_\_\_.