

Westlake Charter Board Meeting
May 1, 2005
5:52 PM
@ Board Member's House

- I Meeting process ~ Continue to post Board meetings/agendas/minutes on website and announce upcoming meetings so that all who are interested can attend. Regularly scheduled meetings would assist in consistency in the above process.

- II Application for enrollment form approval ~ The Legal Committee met and suggested some changes. Board Member will make revisions to streamline applications and an entrance packet for those chosen through the lottery will need to be completed and returned no later than July 6, 2005. The application has been scaled down so that the most vital information is requested; entrance packets will be distributed once the lottery has been held and enrollment has been established. Enrollment forms will be available online (www.westlakecharter.com), through outreach efforts, Development Meetings, Committee Meetings, and through parents' efforts in spreading the word. Application window will be May 2, 2005 – June 15, 2005 with the lottery being held June 20, 2005.

Employment application looked at by Legal Committee and a few changes were made.

- III Technology/website subcommittee ~ Sub-committee has been formed to focus primarily on technology issues and the website. www.westlakecharter.com and www.westlakecharter.org will both be the new website addresses. A new logo is in the works and a colors/mascot will come later. Volunteer opportunities and contact person will be posted on the website. Links to media articles and NUSD will also be available on the website. The website will now house a number of amazing new options, links, and forms. Check it out.

- IV School name ~ For the time being, the name will stay Westlake Charter. The idea of tucking “International” into the title was brought up and will be discussed at an upcoming meeting.

- V School calendar ~ A modified-traditional calendar will be adopted. A number of different modified calendars were looked at in reaching this decision. The motion was made and seconded to start the school year on Wednesday, August 24, 2005. The entire school calendar will be worked through and decided upon soon.

- VI Special education ~ Lisa Menzmer will meet with Susie Johnstone to discuss how students with special needs will receive district SpEd services at Westlake Charter and how IEP-ed students that currently attend district charters are served.

- VII MOU ~ Board Member will send Robynne Rose the first draft before the May 25, 2005 meeting with the district.
- VIII Director search ~ posted on ACSA/EdJoin, Sac Bee, Westlake Charter website, and California Charter Schools Association. Robynne Rose to assist in posting @ Sacramento State in their Administrative Credential programs. It was recommended by the legal committee to have 2 additional people join Robynne, Ting, and Lisa Menzmer in hiring a director.
- IX Outreach plan ~ subcommittee chair will be selected tomorrow night to oversee the outreach plan. A good majority of the outreach events take place in May. Volunteer sign-ups will take place tomorrow night at the Development Meeting.
- X Strategic Plan ~ Meeting set for May 6th to review survey results on Strategic Planning and May 26th to met with Mike Negrete.
- XI 5/2/05 agenda ~ items were discussed and “agenda-ed” for tomorrow’s development meeting.
- XII Parent hours ~ Can hours over 50 count toward parent volunteer hours for the school year? Starting June 16, 2005, parents/families can start to accumulate their 30 hours prior to the start of the school year by staying involved with start-up activities.
- XIII Financing projects ~ Volunteers soliciting financial support have requested pricing needs on curriculum, equipment, supplies, etc. so that they can communicate these prices to contributors.
- XIV Uniforms ~ Online survey results declared uniforms won out over dress code. The Board will vote on this Monday night.