

**BOARD MEETING  
BOARD OF DIRECTORS  
WESTLAKE CHARTER SCHOOL**

**April 1, 2008  
Westlake Charter School  
3700 Del Paso Road  
Sacramento, CA 95834**

**7:00 PM Board Meeting in Room N5**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Westlake Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

**I. OPENING**

**A. CALL TO ORDER**

President Phil Nanni called the meeting to order at 7:08 PM.

**B. ROLL CALL AND ESTABLISHMENT OF QUORUM:**

		<b>present</b>	<b>absent</b>
1.	Phil Nanni	_x_	_____
2.	Paris Coleman	_x_	_____
3.	Monica Anderson	_x_	_____
4.	Ting Sun	_x_	_____
5.	Gretchen Hanson	_x_	_____
6.	Teri Burns	_x_	_____
7.	Debbie Hightower	_x_	_____
8.	Christina Thorall	_x_	_____

The meeting will now convene to closed session to discuss the following matters described in Section II.

**II. CLOSED SESSION**

Principal Evaluation

**III. PUBLIC SESSION**

**A) RECONVENE TO OPEN SESSION:**

The meeting was reconvened to open session at 8:28 PM.

**B) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION, IF ANY**

PN reported that no action was taken.

**C) BOARD COMMENTS**

TB – The NUSD Board questioned Westlake’s 2008-09 calendar not being in sync with the rest of Natomas, particularly NMS. NUSD/NMS’s calendars were not available when Westlake’s was being put together.

PN – The safety of the Westlake parking lot has been an ongoing concern since WCS moved in. Phil and Charlie Leo have discussed the issue with Mike Cannon, Asst. Supt. Facilities and Planning. The easement to the west has been a concern, but it was recently determined that neither K. Hovnanian nor the water district hold the rights to the easement. That clears one hurdle to proceed with enlargement of the lot. TB suggested linking this project to another one that has already been approved so that the fix can be expedited. Phil is also looking into conferring with the Parks District and K Hovnanian to possibly turn the proposed Blackbird Park property behind our school into a parking area. An access road would be needed.

**D) PUBLIC COMMENT - None**

**E) BOARD ELECTIONS**

1) Nomination/Election of Officers: Board President – Paris Coleman; Vice President – Ting Sun; Secretary – Debbie Hightower; Treasurer – Phil Nanni

Motion: TB	Action: Approved
Second: GH	Vote: 8 yes; 0 no; 0 abstain

2) Community Board Member – possible nomination

Motion to postpone nomination of Community member until the May meeting.

Motion: TS	Action: Approved
Second: PC	Vote: Substitute prior unanimous roll call

**F) REPORTS**

1. WAVE Report – Peggy McAllister

- April 15 – Board elections
- April 18 – Pajama/Game Night at Westlake
- April 26 – Creek Clean Up
- May 17 – 3<sup>rd</sup> Annual International Festival

- June 7 – “Night in Natomas” fundraiser
- Still recycling every Friday.

Take a look at the new website. Final Parent Hour Notification letter will be coming out next week.

2. Principal Report – Christine Smith, written report submitted

3. Facilities Grant Update – None

4. Financial Report – written report only

Motion to accept Financial Report as of February 29, 2008

Motion: TB	Action: Approved
Second: PN	Vote: Substitute prior unanimous roll call

**IV. ITEMS SCHEDULED FOR ACTION:**

**A) Approve minutes for February**

Motion: TS	Action: Approved
Second: PC	Vote: 6 yes; 0 no; 2 abstain

**B) Approve minutes for March with 2 corrections: Name “Casalegno” in Public Comments and “implementation” grant in Financial Report**

Motion: TB	Action: Approved
Second: PN	Vote: Substitute prior roll call

**C) Tuberculin Examinations Policy #07-04 – Motion to approve policy with the following edits:**

#3 – remove “/volunteers” – all employees/volunteers shall be required...; #6 - add “any area of a country”, “...short vacation to any area of a country considered by the...; #6 remove items in parenthesis “(such as Mexico, the Phillipines, India or Southeast Asia)”

Motion: TB	Action: Approved
Second: TS	Vote: 8 yes; 0 no; 0 abstain

Lisa Corr suggested a separate volunteer policy defining volunteers and delineating TB and fingerprinting requirements.

**D) Acceptance of Gifts – motion to accept gifts**

Rubylyn Blakely – Wells Fargo Community Support Campaign for 2008 - \$1300

Golli Taghavi – Wells Fargo Community Support Campaign for 2008 - \$130

Patricia Hope - ATT Employee Giving Campaign - \$240

Stuart Whiley - \$250

Motion: PN	Action: Approved
Second: TB	Vote: Substitute prior unanimous roll call

**V. ITEMS SCHEDULED FOR CONSENT: None**

**VI. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION/UPDATE**

**A. “Buying” Parent Hours**

Discussion regarding this complicated issue. TS suggested sending this to committee since it has been on several agendas. The committee will consist of Christina Thorall, Barbara Ros, Monica Anderson and Laila Cifoletti. The committee will meet and come back to the Board with a recommendation.

**B. Retention Policy**

Discussion – policy will be reviewed by Lisa and then posted on the website for public comment. This will be an action item for the May meeting.

**C. School Safety Plan**

TB recommended debriefing with the whole staff after any drill or incident. PN suggested contacting parent resources in the emergency field to look over our plan. Peggy McAllister asked about a flood plan; TB – NMS is the site to which schools with a flood plan are to relocate to, as we are supposed to be on higher ground.

**VII. FUTURE AGENDA ITEMS**

**A. Community Member Nomination**

**B. Retention Policy**

**C. Blackbird Park – possible parking area (discussion item)**

**VIII. ADJORNMENT**

Motion to adjourn the meeting at 9:59 PM.

Motion: PN

Action: Approved

Second: GH

Vote: Substitute prior unanimous roll call

Next meeting, Tuesday, 5/6/2008

Respectfully Submitted,  
Sherri Inenaga, Operations Manager