

REGULAR MEETING
BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL

February 6, 2007

6:00 p.m. at Westlake Clubhouse

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.



I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board President at 7:40 p.m.

B. ROLL CALL

	Present	Absent
Sherry Scalzitti-Ephraim		X
Phil Nanni	X	
Robynne Rose		X
Carol Moore	X	
Gretchen Hanson	X	
Paris Coleman	X	
Susie Klein	X	
Lisa Kaplan	X	
Community Member		X
Ting Sun	X	
Christina Maynard		

C. Workshop: Rights and Responsibilities Related to Serving Students with Disabilities- A Basic Overview

Presented by: Marcella (“Marcy”) Gutierrez

II. CONSENT ITEMS

- A. Master Degree 3% Pay Increase for WCS Teacher Pro-rated for remainder of 2006-2007, effective January 1, 2007**
- B. \$0.50 per hour pay increase for WCS Staff Member Effective January 1, 2007**
- C. Acceptance of \$588.00 donation from Jeff and Rhonda Johnson through PG&E Matching Program**
- D. Approve Minutes of the November 14, December 14th, and January 8th Regular Board Meetings**

Move to approve the consent items as written PN/PC

III. COMMUNICATIONS – Approximate Start Time 7:45

A. Oral Communications: Non-agenda items.

B. Board Member Comments:

PN: The Interview Committee put in a lot of time and effort on the interview process. The committee was able to use Jen Duggan’s law firm to hold interviews. Would like to acknowledge Ms. Duggan for offering that opportunity along with her support.

C. Principal’s Report (Boyce Baldwin): Attached.

Kate Burwinkel provided an update on technology in the classroom.

Ms. Smith, Ms. Hanson, and Mr. Baldwin have been in communication about the transition. It looks as though around the 20th, Ms. Smith will be at school full time. Until then Mr. Baldwin and Ms. Smith will communicate. Mr. Baldwin will be available for questions the first week. The second week, Mr. Baldwin will come to the school for another 3-5 days.

Mr. Baldwin was publicly acknowledged for his exceptional service during the interim.

D. W.A.V.E. Report (WAVE rep.)

The W.A.V.E. committee is currently updating its bylaws, which are included for review this evening. Coming up to elections in April. Hoping to get parents interested in running. Would also like to get more teacher and administration input. Parent participation letter went home with letter from the Board. Family night at McDonalds in March. Fundraising is working on Viva Las Vegas. Need more help with sponsors. Hoping to raise money for literacy. Keep in mind that WCS will need a whole new library.

E. Facilities Report

Tom McDonough: We are very close to getting a somewhat permanent facility. It has been a lot of work to get to this point. Stephanie Thompson began project close to two years ago. A lot of work yet to do. Two meetings have been held with the district office over the past few weeks. Tom and Phil Nanni saw a rough sketch of a facility that appeared workable. The school will be housed in the west side of the Natomas Middle School campus. Made some suggestions and received feedback from WCS staff. Staff has walked the campus and will provide feedback on what they found. Boyce has been in contact with the Natomas Middle School principal about start and stop times, library use, etc. Will provide feedback to District architect in next few days. Taking that forward, Tom understands the raw framework, but other issues will come up and things will need to happen that are bigger than just the facility space. Tom recommends that the WCS Board create a transition team to address those specific details. Also recommends getting parent input. Multipurpose and cafeteria will be shared. Possibly the athletic field and parking as well. Hard timelines and schedules for the transition and move have not yet been laid out, but need to be soon.

PN moves to approve moving item V.A. inserting it between E and F under Communications. Seconded by TS. Substitute prior role call.

F. Update on Enrollment

Boyce Baldwin provided an update on enrollment for the 2006-07 school year and projections for the 2007-08 school year. Board needs to consider and determine class sizes for next year.

Brenda Lee: If we loose children due to siblings, etc., could we pull from the waiting list mid-year to fill empty slots? Yes.

Kendra Chastain: Our school seems to have a very low transient rate. Seems like we wouldn't have a problem with students dropping out. Is that accurate? Yes.

Lisa Corr: As a parent, hopes that we stay with the budget amounts because it is in keeping with educational philosophy. Hopefully, the district would trickle in more classrooms over time to fulfill the need for more space.

PN: Would hope that the board would consider all opportunities for funding including class size reduction.

TS: More concerned about 4th grade class size at this point. Lottery is next month.

Action item will be included on agenda for next Board Meeting to address this issue.

Request that Jodi Retzloff due a budget analysis regarding 4th grade class size variances.

Sally Alden: has the Board looked into the possibility of adding another Kindergarten class now? Would not be doable at this time.

IV. ITEMS SCHEDULED FOR DISCUSSION

- A. Committee Report on Teachers Salary Schedule (Paris/Carol)**
- B. Review Election Process (Lisa Corr)**
- C. Visiting Educator Program (Boyce Baldwin)**

V. ITEMS SCHEDULED FOR ACTION

- A. Acceptance of Board Member Resignation and Recognition of Service to Westlake Charter School.**

It is recommended that the Board approve The resignation of Robynne Rose	Motion: PN Action: Approved Second: PC Vote: 6 Yes; 0 No
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- B. Board Policy on Admission of Multiples (Lisa Corr)**

It is recommended that the Board reject the policy on the admission of multiples at this time.	Motion: PN Action: Approved Second: PC Vote: 6 Yes; 0 No
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- C. 2007-2008 Entrance Packets (Boyce Baldwin)**

It is recommended that the Board approve the 2007-08 Entrance Packet.	Motion: GH Action: Approved Second: TS Vote: 6 Yes; 0 No
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- D. School Safety Plan (Boyce Baldwin)**

It is recommended that the Board approve the School Safety Plan as presented.	Motion: TS Action: Approved Second: GH Vote sub prior role call
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- E. Payment of Additional Hour Per Day to the Two Rivers Library Tech Salary Agreement (Phil/Carol)**

It is recommended that the Board approve an additional hour of library tech services at Two Rivers Elementary School effective January through June of 2007.	Motion: TS Action: Approved Second: GH Vote: Sub prior role call
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VI. FUTURE BOARD ITEMS

- A. Policy - Kindergarten Minimum Age Requirements**
- B. Student Teaching Proposal**
- C. Review/Approve WCS/WAVE Policy on Fundraising**
- D. Community Outreach Plan Review**
- E. Strategic Plan Update**

VII. ADJOURNMENT

The meeting was adjourned at 10:06 p.m.