

**DREGULAR MEETING
Board Retreat Meeting
BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

Sunday, April 2, 2006

10:00 to 6:00

Please call school office for directions.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board President at 10:20am.

B. ROLL CALL

	Present	Absent
Sherry Scalzitti-Ephraim	X	
Phil Nanni	X	
Robynne Rose	X	
Carol Moore	X	
Gretchen Hanson		X
Paris Coleman	X	
Debbie Hightower		X
Lisa Kaplan		X
Leroy	X	

C. APPROVAL OF MINUTES

II. ADJOURN TO CLOSED SESSION

A. Personnel and HR Issues

III. RETURN TO OPEN SESSION

Report out from Closed Session:

- Recommended employee salary increases unanimously accepted by the board.
- Kim Pablo will compile the formal employee evaluation process with feedback from Paris Coleman and Robynne Rose.
- The Retention Policy was discussed and will be looked at more in-depth at the May board meeting with Board Member and Kim Pablo doing further research.
- The board discussed the format and responsibilities of the Principal’s evaluation. This
- Evaluation process will begin immediately.

IV. ITEMS SCHEDULED FOR INFORMATION

A. Board Roles and Responsibilities:

- Board members need to visit the campus and teachers and keep in touch with what is going on at the school.
- Carol Moore (as the Treasurer) will meet with Jodi Retzloff and in the future Carol will do a quick board report at the monthly meetings to update us on budgeting issues.

B. Wave Roles and Responsibilities:

Discussed fundraising responsibilities and schedule of fundraising events. We need to clarify where the money is going—to which fund i.e. building fund, literacy etc. We will have a monthly report from W.A.V.E. at the board meetings.

C. Committee Chair Roles and Responsibilities:

Committee chairs (W.A.V.E., FACILITIES) will report out at the monthly board meetings in an

effort to keep everyone in the loop.

D. Follow up On Strategic Plan:

We need to gauge where we are. Sherry will follow up with Kim Pablo and see where we are with the plan and report back.

E. Bond Measure D & E

We will have a report at the April Meeting from Ron Dwyer-Voss to clarify the measures and vote on our support.

V. ADJOURNMENT

The meeting was adjourned at 4:30pm.