

W.A.V.E.

Meeting Minutes

April 24, 2007

I. **Call to order:** Peggy McAllister called the meeting to order at 7:00 PM.

II. **Roll call**

Brenda Lee conducted a roll call. The following persons were present:

Leadership Team

Peggy McAllister, President
 Tracy Roman, Vice President
 Lana Lucas, Treasurer
 Brenda Lee, Secretary

Team Leaders

Laila Cifolleli, Parent Participation Team Rep.
 Theresa Hunzinker, Hospitality/Community Team Rep.
 Laurie Ovesen, Fundraising Rep

III. **Approval of minutes from last meeting:** A motion was made by Brenda Lee to approve the March minutes with the phrase “with Natomas school district” removed from the Administrative report. Laila Cifolleli seconds the motion and a unanimous vote approved the minutes.

IV. **Administration Report:** Christine Smith, WCS Principal, reports the following:

- a) WCS received 100 applications for open fall teaching positions, initial screenings are completed and 12 interviews are scheduled for May 2-3, 2007.
- b) CST testing begins April 30, 2006. WAVE will provide snacks for the students. Mrs. Hightower is organizing additional student support through kindergarten/first grade parent volunteers.
- c) WCS is applying for a charter grant that would supply funds for renovation of the upcoming campus. Hancock, Gonos and Park are assisting with the application process. Dr. Farrar and NSD are in support of this grant. The process has also sparked discussion about WCS long term plans. Christine Smith is in the process of looking for options as WCS grows.

V. **Officer's reports**

- a) Elections for 2007-2008 Officers: Only one candidate for each office was received, therefore ballot elections were forfeited and verbal vote completed. Tracy Roman introduced the following candidates: President, Peggy McAllister; Vice President, Brenda Lee; Treasurer, Lana Lucas. Each candidate read her statement (see attached for detailed statements). The vote was unanimously affirmative for the above. Peggy McAllister introduced the candidate for secretary: Tracy Roman. Tracy Roman read her statement (attached). The vote was unanimous in the affirmative.

New officers for the 2007-2008 are as follows:

President: Peggy McAllister

Vice President: Brenda Lee

Secretary: Tracy Roman

Treasurer: Lana Lucas

- b) Sub-committee for non-profit status/by-laws: Tabled until May meeting.

- c) Finance and Budget report: Lana Lucas presented a full financial report. WAVE's current ending balance is \$36,612.36. Lana presented a spread sheet for proposed funding support to WCS for financial year 2007-2008. (See attached written report for complete details.) Christine Smith has submitted a "wish list" for items totaling \$15,000 including classroom support, library support and staff stipends. WAVE ending balance minus the proposed funding would be \$16,053.

VI. Team Reports:

- a) Fundraising:
1. Viva Las Vegas: Michelle Ellis reports revenue from Viva Las Vegas is \$14,248. Suggestions for next year included lowering ticket prices and providing more information to potential volunteers.
 2. Peggy McAllister reports a fundraising planning meeting will be held April 29, 2007 from 2-3:30 PM.
 3. International Festival will be a fundraiser for teacher support.
- a) Hospitality/Community Building Team:
1. Hospitality: Peggy McAllister, in absence of Theresa Hunzinker
 - a) Teacher appreciation week is 5/7-5/11. Laila Cifelli will assist in organizing the week. Each grade will be assigned on day of appreciation and Friday will be a catered lunch.
 - b) Peggy McAllister reported that Suzie Klein has requested the WAVE's assistance in providing an appreciation luncheon for the Two River's staff before the end of the year. Brenda Lee made a motion to spend up to \$300 on a luncheon for Two River's staff, Tracy Roman seconds the motion. The vote was unanimous in support. Each class will also provide 2 desserts for the luncheon.
 2. Community Building: Peggy McAllister, in absence of Ann Alan
 - a) Cold Stone Creamery Family Night Out is being planned in May. Pick up Sticks profit is still pending.
 - b) It was suggested that a beginning of the year picnic be planned next year as an initial community building event.
 3. Community Service: Cynthia Ortiz reports the Heifer International Project will be completed up this week. Natomas creek clean up day is this Saturday. We will plan to participate next year.
- b) Parent Participation: Laila Cifolleli reports:
1. Recommendations will be presented at the WCS board meeting on May 1, 2007 regarding parent participation (see attached sheet for complete recommendations). Items to be recommended include: 1) whose responsibility is it to set WCS parent participation policies; 2) Who will enforce the policy and how; 3) What is the roll of the WAVE in regard to Parent Participation; 4) special considerations and other recommendations.
 2. Recorder report: 54% of families have completed 30 or more participation hours. The target this month is to have 21 hours completed. 45.2% of WCS families are below this target. 9.6% of families have completed no hours.
- c) Communications: This report was tabled due to time constraints.

VII. New Business: none

VIII. Adjournment: Peggy McAllister adjourned the meeting at 9:04 PM

Minutes submitted by: Brenda Lee

