

# W.A.V.E.

(Westlake Association of Volunteer Explorers: The Parent Group of Westlake Charter School)

## Meeting Agenda for June 17th, 2008

**Call to order: Peggy 6:35 pm**

### **I. Roll call**

Officers

Peggy McAllister, President  
 Brenda Lee, Vice President  
 Lana Lucas, Treasurer  
 X Tracy Roman, Secretary

Team Leaders

Laila Cifolleli, Parent Participation Team Leader  
 Danielle Steuben, Community Bldg/Hospitality Team Leader  
 Vacant, Fundraising Team Leader  
 Cynthia Ortiz, Community Service Team Leader

### **II. Approval of minutes from May meetings: Tracy**

Approval of May minutes tabled to July meeting.

### **III. Principal's Report: Christine**

Not Present

### **IV. WAVE Business: Peggy**

A. Financial Report: Lana

VOTE: Approve Year-End Report

DISCUSSION: Remaining Balance in Reserved Funds

Peggy McAllister motioned to approve final financial report. Laila Cifolleli 2nd, all approved.

A committee was set up consisting of Shawna Sheehan, Michelle Ellis and Laila Cifolleli to work on ideas on how to spend the reserve. Some suggestions were a welcome kindergarten party, School Sign, Kiosk/case to put parent notifications, Bike racks, computer for Mr. K, Membership to Raft for each teacher, counter & storage space for art class, teacher or volunteer party.

New WAVE Board:

Scott Williams made the motion to approve Aimee Wells as our 08/09 president. 2nd by Jolene Scates, all Approved.

Scott Williams made the motion to approve Emily Chan as the treasurer for 08/09, Aimee Wells 2nd the motion, all approved.

B. VOTE: Box Tops Budget and Plans for 2008-2009

Tanya needs approval to spend \$118 to get the box top program ready for next year. The goal is to raise \$1500.00 dollars for the 08/09 school year. Tanya plans to work with Christine to pick a specific item that the money will go to so the kids know what they are raising the money for.

C. FOR DISCUSSION;

a. Bylaw Amendments and Updates: Cliff

Board & incoming charis need to review documents and get it ready for business. Article 4: membership rights and voting rights: Any parent of the school is a member of WAVE and can vote during membership votes. Other votes will be done by the executive board.

Article 5 - Added VP duties.

Bylaws will be a voting item at the July meeting.

b. WAVE Donation Policy: Peggy

Review handout and send any feedback to Peggy and she will reveiw and do updates. This topic will be discussed further and voted on in the July meeting.

c. Spirit Store Update - Jolene

Jolene met with Christine to get the kids art contest going for the yearly student t-shirts. Spirt items possibly start @ kindergarten open house. Jolene would like to have thetiems on line for purchases. There will need to be a discussion of who will be paying for the Firday T-shirts for 08/09,

**V. End-Of-Year Team Reports/ Parent Feedback:**

a) Fundraising (Night In Natomas Report): Tracy & Tami

Event was a great success. Raised just over \$30,000.00 after expenses. There was about 225 guests. We have already sent possible dates to Christine for next year.

We will use part of the proceeds to reimburse the teachers for any outing expenses.

b) Hospitality/Community Building Team: Danielle Steuben

Had great parent support. The Christmas goodie baskets was a great success. Worked with the stuend council and on Red Ribbon Week.

c) Parent Participation Team: Laila Cifolleli

Helped having more parents involved in the recording of hours. Workingon a better parent participation policy with the possibility of buying hours and consequences for not getting hours completed. This group need parents who want to do data entry for 08/09 and someone to over see the proram. A goal of an additional 4 parents.

d) Communications Team: Jude Hansen

Not Present

e) Community Service: Cynthia Ortiz

Recycle 1 year program - 16,000 containers recycled

raised \$830 for the Heiffer Intl. program.

Jogathon for flood victims raised \$2000.+

Killee Lillich giving tree went well.

80 volunteers for creek clean up

In 08/09 student council will oversee the community service projects. There will be a parent liason between WAVE and the student council. This position needs a parent to fill.

**VI. Congratulate Outgoing Officers and Welcome Incoming: Peggy**

**VII. Adjournment to Celebrate!: Peggy @ 9:05 pm**